

Law Journal Management
LAW 511-001
Spring 2009
Instructor: Sean Mullaney
seanwmullaney@gmail.com

The goal of this course is to train new Editors of the George Mason Law Review to manage and operate the Law Review. It is a one-credit credit/no-credit course.

The requirements for passage are as follows:

- Attend all sessions of the course.
 - Please be sure to sign the sign in sheet for each course session.
 - All students may miss one session provided they attend a makeup class to be held on a date to be determined.
 - Associate Editors are excused from the first class. They must attend the makeup session for Associate Editors (Module 9) or attend the makeup class referenced above.
- Email a certification to the Instructor indicating the student has met with his or her predecessor Editor.
- Email the required certification to the Instructor prior to Module 4 (see below).

The below module schedule is subject to change. Further, **suggestions for topics to discuss are welcomed and encouraged**, either prior to a class meeting via email or during class meetings.

The opinions expressed by the Instructor during the course represent the personal views and opinions of the Instructor and no other person or institution. Such opinions shall not be attributed in any way to George Mason University, George Mason University School of Law, George Mason Law Review or any employer of the Instructor.

The first class shall meet on **Tuesday February 24, 2009 in Room 348 at 8PM**.
Module 1 shall be discussed during this meeting.

Class Meetings after the first class shall be arranged during the course of the class. Subsequent class meetings may comprise one or more of the modules discussed below. The order of the Modules below is subject to change. Such changes will be announced in advance. Each module shall take between one and three hours to complete.

Module 1: Basics

- Congrats and Course framework
- Introductions
- GOAL
- Role of Board of Editors
- Selecting Associate Editors
- Transition

- Quick history of GMLR
- Developing Year Long Calendar
- Decision Making Aide
- Changes/New Ideas

Module 2: Individual Meeting with Predecessor Editor

Module 3: Articles Selection/Relations with School-Faculty

- Process
- What Should You Look For
- AE roles/EiC/EE Roles
- Copyright/Licensing Agreements
- Record Retention
- Faculty Relations
- SBA and Administration
- Law Review Distribution

Module 4: Material for Publication (See Page 4 of this Syllabus)

In order to attend this module, students MUST provide the required email (see page 4) to the instructor (at seanwmullaney@gmail.com) by 5PM on the day before the course meeting.

- Please bring George Mason Law Review Volume 16, Issue 1 to class.
- Read 84 WASH. U. L. REV. 1375, 14. GEO. MASON L. REV. 769, and 14. GEO. MASON L. REV. 1035 and send email to Instructor
- Go through issue 16:1 cover-to-cover
- Discussion regarding quality of the assigned readings
- Articles Criteria
- Citations and footnotes
- Notes Criteria
- Preemption
- Special Pieces

Module 5: Membership Selection/Training Second Year Members

- Culture
- How to Select Members
- Write On
- Orientation
- Spading Feedback
- Keep Records
- Trouble 2Ls
- Full Member Selection Process
- Note/Comment Evaluation and Publication Selection
- Copyright Agreements
- Supporting New Members

Module 6: Production Process/TWEN/Calendar/Spading

- Production Process
- Goals of Each Round of the Editing Process
- Spading Process
- TWEN
- Dealing with difficult authors
- Dealing with the Printer
- Contact Editor Role

Module 7: Symposium/Business Side of the Law Review/Board Selection/Transition Out

- Symposium
- Budget
- Website
- Office
- Distribution of the Law Review/Production Budget/Subscriber List
- How to Select New Editors/New Process?
- Transition Out

Module 8: Lessons from Outgoing Editors

- Panel Discussion of Outgoing Editors from all three Mason Law Journals

Module 9: Make Up for Associate Editors

Module 10: General Make Up

Module 4: Material for Publication

In order to attend this module, students MUST (a) bring a copy of Issue 16:1 to class and (b) provide the required email to the Instructor (at seanwmullaney@gmail.com) by 5PM on the day before the course meeting.

- Please bring George Mason Law Review Volume 16, Issue 1 to class.
- Read 84 WASH. U. L. REV. 1375, 14. GEO. MASON L. REV. 769, and 14. GEO. MASON L. REV. 1035 and send email to Instructor

In your email, please provide, for each of the three assigned pieces:

- Two strengths of the piece
- Two weaknesses of the piece and/or two possible improvements
- YES or NO – would you have selected this piece for publication in the George Mason Law Review?