Application Instructions

Admission of Transfer Students

George Mason University accepts a limited number of students with advanced standing. Admission of transfer students is highly selective, with most successful applicants ranking in the top 20 to 30 percent of their class at an ABA-approved law school. Transfer students must complete two years of study at George Mason Law. Transfer students are not eligible for joint-degree programs, and scholarship assistance is not generally available.

Eligibility

Students may apply for transfer admission for a fall semester start only and may apply through our early or regular decision programs.

Early Decision: All students who have completed at least one semester (full or part time) at an ABA-accredited law school and submit their completed application by March 15 will be considered through our early decision program and notified of a decision by early May. Acceptances through the early decision program are not binding on the applicant.

Regular Decision: Only students who have completed one year (full or part time) at an ABA-accredited law school will be eligible to apply for transfer admission through the regular decision program.

In general, transfer credits awarded may not exceed 30 units. Grades do not transfer. Transfer credit is given only for work that will be no more than five years old at the time of graduation. Courses in which a grade of less than C was earned are not considered for transfer credit. Transfer applicants who are offered admission will receive written notification of transfer credits awarded from the Records Office. The Records Office also advises accepted transfer students of the courses they will have to take at George Mason Law to complete their degrees.

How to Apply

Applicants seeking transfer admission must provide the following through LSAC:

1. The transfer application form and $35 fee.
2. A personal statement (500 words or less) indicating your reasons for applying for transfer admission.
3. Two letters of recommendation, one from a law professor at your current law school and one from any recommender.
4. A résumé.

Applicants seeking transfer admission must provide the following directly to the law school:

1. A final, official transcript of law school grades for the entire first year.
2. A letter from the dean or the dean’s designee of the current law school certifying good academic standing and eligibility to continue.
3. A certification of class rank. If the school does not issue class rank, a written explanation from the dean or dean’s designee is required.
4. Application for Virginia In-State Tuition Rates, if eligible.


You may request that recommendations, certifications, and transcripts be sent directly to George Mason Law, or they may be sent to you with the sender’s signature across the sealed envelope flap. You may then send the unopened materials to us.
These materials should be sent to:

George Mason University School of Law
Admissions Office
3301 Fairfax Drive, MS 1G3
Arlington, VA 22201

Transfer Applicant Interviews

The transfer admissions committee may decide that additional information would be helpful in making a final decision and invite the transfer applicant to visit campus for an interview or to participate in a video-conference interview. These interviews are offered by invitation and at the sole discretion of the transfer admissions committee.

Transfer applicants who do not receive an interview invitation are welcome to visit the law school for a tour, and may make an appointment for a nonevaluative informational meeting with an admissions representative.

Deadline for Submission

The deadline for submitting an application for transfer admission is July 1. We understand that grades and class ranks may not be available at that time, but we encourage you to submit them as soon after July 1 as you can. Once we have received all your materials, we will render a decision as quickly as possible. We encourage transfer applicants to apply early so that they can participate in the summer write-on competition for law review and journal participation.

IMPORTANT NOTES FOR INTERNATIONAL APPLICANTS

After receiving notification of acceptance to Mason Law, to transfer F-1 immigration status, the international applicant must submit the following forms and documents directly to George Mason University’s Office of International Programs and Services (OIPS) as soon as possible:

International Certification of Financial Responsibility

[link]

F-1 Student Transfer Eligibility Form

[link]

Supporting documents for these two forms.

Mail your forms to:
George Mason University
Office of International Programs and Services
4400 University Drive, MS 4C3
Fairfax, VA 22030
oips.gmu.edu/
703-993-2970
IMPORTANT NOTES ON RACE/ETHNICITY

The US Department of Education is requiring educational institutions to begin reporting data utilizing a two-part race and ethnicity question in response to increased diversity within the United States.

1. Ethnicity is based on the following categorization: Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. The term “Spanish origin” can be used in addition to “Hispanic or Latino.”

2. Race is based on the following five categorizations:

   American Indian or Alaska Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains tribal affiliation or community attachment.

   Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.

   Black or African American: A person having origins in any of the black racial groups of Africa. Terms such as "Haitian" or "Negro" can be used in addition to "Black or African American."

   Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands. White: A person having origins in any of the original peoples of Europe, the Middle East, or North Africa.

This data will be used only for informational purposes and will not be used to discriminate against or penalize any applicant, or to determine immigration status.

Equal Opportunity Policy

George Mason University is an equal opportunity institution committed to the principle that access to employment opportunities afforded by the university, including all benefits and privileges, be accorded to each student on the basis of merit, without regard to race, color, religion, national origin, veteran status, disability, sexual orientation, sex, or age (except where sex or age is a bona fide occupational qualification).
**Biographical**

Prefix _____________________________ Date of birth _____________________________
First name __________________________ Place of birth: City _____________________________
Middle name ________________________ Place of birth: Country _________________________
Last name __________________________ Place of birth: State/Province _____________________
Suffix ______________________________ Gender ________________________________
Previous (other) name __________________ Social security number ____________________
Preferred first name __________________ LSAC account number _______________________

**Contact Information**

**Current Address**

Country ____________________________ Current mailing address good until date _________
Street address--line 1 __________________ Day phone _________________________________
Street address--line 2 __________________ Evenings phone ____________________________
Street address--line 3 __________________
City _________________________________
State/province ______________________ Zip/postal code ____________________________

**Permanent Address**

Country ____________________________ Permanent mailing address good until date _________
Street address--line 1 __________________ Day phone _________________________________
Street address--line 2 __________________ Evenings phone ____________________________
Street address--line 3 __________________
City _________________________________
State/province ______________________ Zip/postal code ____________________________
Contact Information continued

Other Contact Information

Primary e-mail address
Secondary e-mail address
Permanent e-mail address
Mobile phone

George Mason University School of Law can send text messages to my mobile phone
--- Yes
--- No

Domicile

Do you consider yourself to be domiciled in Virginia?
If you answer yes to this question, and you have a Virginia driver's license, please submit the completed Application for Virginia-in-State Tuition Rates to us at Admissions Office, George Mason University School of Law, 3301 Fairfax Drive, MS 1G3, Arlington, VA 22201. (To obtain the in-state tuition form, go to http://www.law.gmu.edu/assets/files/admissions/Accessible_Instate_Form.pdf.)
--- Yes
--- No

Are you either (1) an active duty member of the U.S. Armed Forces or the dependent of a military parent, spouse, or legal guardian with military orders to Virginia who also resides in Virginia, or (2) a veteran of the U.S. Armed Forces who resides in Virginia?
If you answer yes to this question, please submit the completed Application for Virginia-in-State Tuition Rates to us at Admissions Office, George Mason University School of Law, 3301 Fairfax Drive, MS 1G3, Arlington, VA 22201. (To obtain the in-state tuition form, go to http://www.law.gmu.edu/assets/files/admissions/Accessible_Instate_Form.pdf.)
--- Yes
--- No

Demographics

Citizenship

--- Non-Resident Alien
--- US Citizen
--- US Permanent Resident

Country of citizenship

Visa type

Visa/SEVIS number

Permanent resident number
Demographics continued

Permanent city ____________________________
Permanent state/province __________________
Permanent country ________________________
Native language __________________________

Ethnicity
Are you Hispanic or Latino
____ Yes
____ No

What is your race? Select one or more races to indicate what you consider yourself to be.

Aboriginal or Torres Strait Islander Australian
____ Aboriginal/Torres Strait Isl. Australian

American Indian or Alaska Native
____ American Indian/Alaskan Native

Asian
____ Asian

Black or African American
____ Black/African American

Canadian Aboriginal
____ Canadian Aboriginal

Caucasian/White
____ Caucasian/White

Hispanic/Latino
____ Hispanic/Latino

Native Hawaiian or Other Pacific Islander
____ Native Hawaiian/Other Pacific Islander

Puerto Rican
____ Puerto Rican

Consent
____ Decline to respond

Tribal Affiliation
Tribal affiliation or village name _______________
Enrollment number (enrolled members only) ______
**Program Choice**

Application Status: I am applying as (select one)
a DAY (full-time) student  
an EVENING (part-time) student  
  ____ full-time  
  ____ part-time

**Standardized Testing**

**LSAT**

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<th>Test Score</th>
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**TOEFL**

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**IELTS**

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# Education

List ALL educational institutions attended.

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<tr>
<th>Institution type</th>
<th>High School</th>
<th>Undergraduate</th>
<th>Graduate</th>
<th>Law</th>
<th>Other Post Graduate</th>
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<tr>
<th>Institution name</th>
<th>Major</th>
<th>Country</th>
<th>Start date</th>
<th>State/Province</th>
<th>End date</th>
<th>City</th>
<th>Degree</th>
<th>GPA</th>
<th>Date degree granted</th>
<th>Rank</th>
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Education continued

Institution type  _____ High School  _____ Undergraduate  _____ Graduate  _____ Law  _____ Other Post Graduate

Institution name ____________________________________________

Major ______________________________________________________

Country ___________________________  Start date ___________________________

State/Province ______________________  End date ___________________________

City ______________________________  Degree ___________________________

GPA _______________________________  Date degree granted _________________

Rank _______________________________________________________

Have you ever attended any law school?

_____ Yes

_____ No

Did you leave the law school under less than good standing?

_____ Yes

_____ No

If you did not leave the law school in good standing, explain the circumstances.

________________________________________________________________________

________________________________________________________________________

List the academic honors, awards, or other recognitions you have received and explain the reason(s) upon which awards were made.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
Character and Fitness

At what law school are you currently, or have you been registered, and for what period did you attend? You must submit an official transcript reflecting registration, a certification of class rank, and a dean's certificate of good academic standing and eligibility to return or continue.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Have you ever been charged with, convicted of, or pled guilty or no contest to a felony or misdemeanor charge, including a moving traffic violation?

_____ Yes
_____ No

Are there currently any criminal charges pending or expected to be brought against you?

_____ Yes
_____ No

Have you ever been dismissed from, placed on academic warning, academic probation or conduct probation at; or subject to any academic or conduct disciplinary action in any of the colleges, universities, or graduate or professional schools you have attended? (Please review copies of your transcripts to confirm the accuracy of your response to this question.)

_____ Yes
_____ No

Have you ever been known by any other name or names?

_____ Yes
_____ No

If you answer "yes" to any of questions 2-5 in the Character and Fitness section, you must fully explain your answer(s) on an attachment to the application. Failure to provide responses and/or required explanations to the Character and Fitness questions will result in a delay in the completion and review of your application for transfer admission.

Family

Next of Kin/Emergency Contact

Salutation ___________________________ Country ___________________________

First (given) name ___________________________ Street address--line 1 ___________________________

Middle name/initial ___________________________ Street address--line 2 ___________________________

Last (family) name ___________________________ Street address--line 3 ___________________________

Relationship to applicant ___________________________ City ___________________________

Telephone (include area code) ___________________________ State/province ___________________________

Zip/postal code ___________________________
Family continued

If you have any close relatives who have been students at this university, please provide the following information.

Relative 1
- Law school  University
- First (given) name 
- Middle name/initial 
- Last (family) name 
- Relationship to applicant 
- School attended 
- Start date (month/year) 
- End date (month/year) 
- Degree awarded

Parent/Guardian - 1
- Choose not to answer
- Dead
- First (given) name 
- Middle name/initial 
- Last (family) name 
- Occupation 
- Highest level of education

Parent/Guardian - 2
- Choose not to answer
- Dead
- First (given) name 
- Middle name/initial 
- Last (family) name 
- Occupation 
- Highest level of education
Certification

By submitting this application to George Mason Law and checking the box below, I certify the information submitted in the application and in any supporting documentation is complete and true to the best of my knowledge. I understand that any material misstatement on the application form or in any supporting document, or any form of dishonesty, including fraudulent practices relating to the LSAT, will result in my disqualification for admission, and if discovered after admission, may be grounds for withdrawal or dismissal (during the periods between matriculation and graduation).

I further acknowledge that the thoughts and words contained in my Personal Statement are uniquely my own and that no other(s) assisted me in the creation of my statement beyond basic proofreading or a general critique of my work.

I understand that this application and other documents supplied in connection herewith become the property of George Mason University School of Law and will not be returned to me.

I understand that I have a continuing duty to inform the Admissions Office (during the period between the date of application submission and either my withdrawal of my candidacy, a final adverse decision on my application, or matriculation as a visiting student) or the Assistant Dean for Academic Administration (during the period that I am enrolled at George Mason University School of Law) of any fact, event, or circumstance that would make any information provided no longer accurate or complete.

_____ I acknowledge the above statement

Military

Have you served or are you now serving on full-time, active US military duty?

_____ Yes

_____ No

Date of entrance (month/year) _________________

Date of discharge (month/year) _________________

Rank ________________________________

Expected military reserve or National Guard status during law school

______________________________

Branch ________________________________

Discharge type ________________________________

Have you ever been separated from any branch of the US armed forces under less than honorable conditions?

_____ Yes

_____ No

If you have been separated from any branch of the US armed forces under less than honorable conditions, explain the circumstances.

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________
Employment

List all employment including internships.

Employment type  ____ Full-time  ____ Part-time  ____ Internship  ____ Unpaid Internship

Employer __________________________________________

Position ________________________________ Country ________________________________

Hours per week ________________________________ State/Province ________________________________

Start date ________________________________ City ________________________________

End date ________________________________

Reason for leaving __________________________________________

Employment type  ____ Full-time  ____ Part-time  ____ Internship  ____ Unpaid Internship

Employer __________________________________________

Position ________________________________ Country ________________________________

Hours per week ________________________________ State/Province ________________________________

Start date ________________________________ City ________________________________

End date ________________________________

Reason for leaving __________________________________________

Employment type  ____ Full-time  ____ Part-time  ____ Internship  ____ Unpaid Internship

Employer __________________________________________

Position ________________________________ Country ________________________________

Hours per week ________________________________ State/Province ________________________________

Start date ________________________________ City ________________________________

End date ________________________________

Reason for leaving __________________________________________
Employment continued

Employment type  ____ Full-time  ____ Part-time  ____ Internship  ____ Unpaid Internship

Employer __________________________________________________________

Position ___________________________  Country ________________________

Hours per week ______________________  State/Province __________________

Start date ___________________________  City __________________________

End date ______________________________

Reason for leaving ____________________

Total number of months full-time work experience.

List your extracurricular, community, or other activities in the order of their importance to you. Give a brief description of your involvement, including any special responsibilities or leadership positions held.

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

____________________________________________________________________

Law School Interest

What prompted you to apply to this law school?

Internet

____ ABA
____ Law School
____ LSAC
____ Other

Faculty/Alumni/Professional

____ Admissions recruiter
____ Alumni
____ Faculty/acquaintance
____ Law school faculty member
____ Legal professional
____ Prelaw advisor
____ Relative
____ University/college faculty member
**Law School Interest continued**

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<th>Recruiting Events</th>
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<td>____ Law school publication</td>
<td>____ Campus event</td>
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<tr>
<td>____ LSAC Official Guide to ABA Law Schools</td>
<td>____ Current student</td>
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<tr>
<td>____ Other advertisement</td>
<td>____ International forum</td>
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<tr>
<td>____ Princeton Review</td>
<td>____ Law school direct mail/e-mail</td>
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<tr>
<td>____ US News &amp; World Report</td>
<td>____ Law school fair</td>
</tr>
<tr>
<td></td>
<td>____ LSAC Forum</td>
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</tbody>
</table>

If you attended any events mentioned in the Recruiting Events section, please list them below:

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________

Have you previously applied to this law school?
____ Yes
____ No

If you applied previously, what year was the application for? ________________________________

Were you offered admission?
____ Yes
____ No

Are you applying, or have you applied, to other law schools? If so, please list them.

____________________________________________________________________
____________________________________________________________________
____________________________________________________________________
____________________________________________________________________