1. **Syllabus.** The Syllabus describes the plan of study and the required materials for this course. It is available on the TWEN site for this course and on the GMUSL site.

2. **Required Materials.** Required Texts are:


   - CD containing Forms on Guarantees, Collections, Letters of Credit, and Citibank Forms and Explanations and USB with ISP98 Model Forms.

   Due to the limited availability of these publications and to avoid a further surcharge by bookstores, special arrangements have been made to enable students to obtain them. They can be obtained as a complete set from the Institute of International Banking Law. The price for the package is US$133. This price is approximately $50 less than the regular cost of these materials and has been made available especially to students in this course. None of the proceeds go to Professor Byrne directly or indirectly.

   The materials can be purchased by calling the Institute at 1-301-869-9840 or emailing lawbooks@iiblp.org. Payment can be made by credit card. Checks will not be accepted.

3. **TWEN.** You must sign up for this course on TWEN before the first class. All communications will be sent via this system.

4. **Assignment for First Class.** The first session will occur on Monday 23 August 2012 from 8:00 to 9:50 P.M. The assignment is to read and to be prepared to discuss Chapter 1 of the *Introduction to Standbys and Demand Guarantees*. The text of Chapter 1 will be emailed to you if you have purchased the materials.

5. **Subsequent Assignments.** The tentative assignments for the subsequent classes will be posted on the TWEN site.