FALL 2016 SEMESTER INFORMATION
Classes begin Thursday, August 18, 2016

REGISTRATION DATE/TIME:
Registration begins for students as follows:

June 21 - 9:00am - 3D/4E/LLM1/LLM2/Veterans/Active Duty Military
June 24 - 9:00am - 3E
June 30 - 9:00am - 2D/2E

TUITION PAYMENT DEADLINE:
Tuition must be paid in full by August 18, 2016, or you will be assessed a late fee. This policy also applies to students paying with financial aid.

If you add credit hours during the period August 18-25, tuition for those hours is due within five business days from the day that the hours are added. You will not receive a bill for these hours. ANY PAYMENT MADE OR RECEIVED AFTER A DUE DATE IS SUBJECT TO A LATE FEE OF UP TO $125.

FALL 2016 TUITION RATES:

Full-Time:
In-State: $12,575.50/semester
Out-of-State: $20,268.50/semester

Part-Time:
In-State: $898.25/cr hr
Out-of-State: $1,447.75/cr hr

(Rate includes Education Resource fee: 6 crs or less = $60; 7 or more crs = $100)

PAYMENT METHODS:

Where:
Patriot Web - anytime prior to payment deadline.

Fairfax Campus: Cashier's Office or drop box, Room 104, Student Union I.

By Mail: Send payment to the Cashier's Office, MSN 2E1, 4400 University Drive, Fairfax, Virginia 22030. You should indicate on your payment that you are a law student and also note your G-number. Mailed payments must be received in the Cashier's Office by 4:30pm on August 18, 2016. Postmarks are not considered.

How:
Cash: Accepted only at the Fairfax Campus Cashier's window.

Check: Electronic check payment can be made using the Bill and Payment System which can be accessed through PatriotWeb. Paper checks should be made payable to GMU and include student ID# and daytime phone number. Third party checks are not accepted.

Credit Card: GMU has contracted with a 3rd party vendor, TouchNet, who will accept American Express, MasterCard,
VISA and Discover online through the Bill and Payment System which can be accessed through PatriotWeb. A 2.75% convenience fee will be assessed by TouchNet for such credit card payments.

Deferred Payment Plan: A semester payment plan is available online for students who need to budget a minimum of six credit hours using the Bill and Payment System.

Alternative Payment Methods: Students paying by student loans, employer arrangements or any other alternative method are reminded that they will be subject to late payment penalties and fines if full payment is not made by the first day of the semester.

**TUITION REFUND/LIABILITY POLICY:**

Courses dropped on or before:

<table>
<thead>
<tr>
<th>Date</th>
<th>Refund</th>
<th>Liability</th>
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</thead>
<tbody>
<tr>
<td>August 25</td>
<td>100%</td>
<td>0%</td>
</tr>
<tr>
<td>August 26- Sep 2</td>
<td>67%</td>
<td>33%</td>
</tr>
<tr>
<td>Sep 3 - Sep 10</td>
<td>33%</td>
<td>67%</td>
</tr>
<tr>
<td>After Sept 10</td>
<td>0%</td>
<td>100%</td>
</tr>
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**SCHEDULE ADJUSTMENTS**

The schedule adjustment period is August 18-25. Please note:

August 25 - Last day to add a class. Last day to drop a class with no tuition liability. Last day to use PatriotWeb for registration purposes. After August 25, any credit hours dropped will result in tuition liability.

Students are strongly encouraged to make their schedule adjustments during the first week of classes when no tuition liabilities are incurred for dropped courses.

If you add hours during the schedule adjustment period, the tuition for those hours is due within 5 business days from the day the hours are added.

**ANY PAYMENT MADE OR RECEIVED AFTER A DUE DATE IS SUBJECT TO A LATE FEE OF UP TO $125.**

All students are reminded that merely never attending or ceasing attendance in a course for which they have been registered does NOT constitute withdrawal. If you never attend or stop attending and do not provide written notification for which they have been registered does NOT constitute withdrawal. If you never attend or stop attending and do not provide written notification you will be held liable for the course tuition, and you will receive a grade of "F" for the course.

**PHONE NUMBERS TO KNOW:**

All numbers begin with the 993 prefix.

<table>
<thead>
<tr>
<th>Department</th>
<th>Phone</th>
<th>Department</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Admissions (Law)</td>
<td>8010</td>
<td>Information Services</td>
<td>8999</td>
</tr>
<tr>
<td>Bookstore</td>
<td>8170</td>
<td>Library (Law School)</td>
<td>8120</td>
</tr>
<tr>
<td>Campus Police</td>
<td>8070</td>
<td>Parking Services</td>
<td>8146</td>
</tr>
<tr>
<td>Career Services (CAAS)</td>
<td>8020</td>
<td>Records Office (Law)</td>
<td>8015</td>
</tr>
<tr>
<td>Cashier</td>
<td>2495</td>
<td>Student Health</td>
<td>2831</td>
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<tr>
<td>Cashier Fax #</td>
<td>2492</td>
<td>Technology Services (Law School)</td>
<td>4855</td>
</tr>
<tr>
<td>Counseling Center</td>
<td>2380</td>
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<tr>
<td>Financial Aid</td>
<td>2353</td>
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<td></td>
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<tr>
<td>Info Desk (Law School)</td>
<td>8000</td>
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**WAITLIST OPTIONS:**

Some courses, especially seminars, have limited enrollments. When attempting to enroll in these courses after they have reached their limit, you will see a message that the class is full. If a waitlist option exists, you will be given the option of adding your name to the waitlist. When you add your name to a waitlist, you must check your PatriotWeb account frequently. 

**When an opening in the course occurs, an override notification will be issued to the first person on the waitlist.** This override is posted to your PatriotWeb account and an email will be sent to notify you of the override. Be sure to check your GMU email periodically if you are in a waitlist status. This override is only valid for 3 days. If no action is taken during that time, the override is cancelled, your name is dropped off the waitlist and an offer is made to the next person on the waitlist.

When you see an override notification on your account, you must first drop your name from the waitlist and then add the course to your registration. If you are no longer interested in the course, you should remove your name from the waitlist.