

WINTER 2022 / SPRING 2022 SEMESTER INFORMATION
Classes begin Wednesday, January 5, 2022 (Winter Term) and
Tuesday, January 18, 2022 (Spring Semester)

REGISTRATION DATE/TIME:

**Nov. 17 - 9:00 am: 3D/4E/ Veterans
& Active Duty Military**

Nov. 19 – 9:00 am: 3E

Nov. 22 – 9:00 am: 2D/2E

Nov. 23 – 9:00 am: 1D/1E/JM/LLM

TUITION PAYMENT DEADLINE:

Tuition must be paid in full by the first day of the Spring Semester or you will be subject to a late fee. This policy also applies to students paying with financial aid.

If you add credit hours after the first day of the spring semester, tuition for those hours is due within 5 days from the day the hours were added. You will not receive a bill for these hours. Note: the last day to add classes for Winter Term is January 5. The last day to drop a Winter Term course and receive a 100% refund is January 6. **ANY PAYMENT MADE OR RECEIVED AFTER A DUE DATE IS SUBJECT TO A LATE FEE OF UP TO \$125.**

The Office of Student Financial Aid can be contacted at gfinaid@gmu.edu or by phone at (703) 993-2553.

2021-2022 TUITION & FEE RATES:

Full-time:

In-State: \$25,875

Out-of-State: \$41,261

Part-time:

In-State: \$924.00/credit hour

Out-of-State: \$1,473.50/credit hour

PAYMENT METHODS:

All bills are provided electronically. Monitor your GMU email account for notices regarding eBills, which will be available through the Bill and Payment System. Please share this message with others who may be remitting payment on your behalf. You can set up authorized users to receive eBill notifications through the Bill and Payment System.

Where:

Patriot Web – any time prior to payment deadline.

Fairfax Campus: Cashier's Office or drop box, Room 104, Student Union I.

By Mail: Send payment to the Cashier's Office, MSN 2E1, 4400 University Drive, Fairfax, Virginia 22030. You should indicate on your payment that you are a law student and also note your G-number.

Mailed payments must be received in the Cashier's Office by the first day of class. Postmarks are not considered.

How:

Check or money order: Electronic check payment can be made using the Bill and Payment System, which can be accessed through Patriot Web. Paper checks and money orders should be made payable to George Mason University and include the student G# written on the front. Third party checks are not accepted.

Credit Card: GMU has contracted with a 3rd party vendor, TouchNet, who will accept Visa, American Express, MasterCard and Discover online through the Bill and Payment System, which can be accessed through Patriot Web. A 2.85% convenience fee will be assessed by TouchNet for such credit card payments.

Payment Plan: A semester payment plan is available online for students who need to budget a **minimum of six credit hours** using the Bill and Payment System.

Alternative Payment Methods: Students paying by student loans, employer arrangements, or any other alternative method are reminded that they will be subject to late payment penalties and fines if full payment is not made by the first day of the semester.

TUITION REFUND/LIABILITY POLICY

(Spring Semester)

Courses dropped:

	<u>Refund</u>	<u>Liability</u>
Before or on Feb. 2:	100%	0%
From Feb. 3 – 9:	50%	50%
After Feb. 9:	0%	100%

SCHEDULE ADJUSTMENTS

The Spring Semester schedule adjustment period is January 18 – February 9, 2022. ***Please note that February 2 is the last day to add a class without academic approval, to use Patriot Web for registration purposes, and to drop a class with no tuition liability.*** Between February 3 and 9, any credit hours dropped will result in 50% tuition liability. To add or drop a course during this time, students must submit an Add/Drop form to the Records Office. To add a course, the form needs to be signed by the instructor and the Assistant Dean of Student Academic Affairs. To drop a course, a signature is needed from the Assistant Dean of Student Academic Affairs. After February 9, there is no tuition refund and no ability to drop a course – students must instead seek to “withdraw” from the course, resulting in a “W” in place of a grade on their transcript.

Students are strongly encouraged to make their schedule adjustments during the first two weeks of classes when no tuition liabilities are incurred.

STUDENTS ARE REMINDED THAT IF THEY NEVER ATTEND OR STOP ATTENDING A COURSE FOR WHICH THEY ARE REGISTERED, AND DO NOT DROP OR WITHDRAW, THEY ARE HELD LIABLE FOR COURSE TUITION AND WILL RECEIVE A GRADE OF “F” OR “NC” FOR THE COURSE.

WAITLIST OPTIONS:

Some courses, especially seminars, have limited enrollments. When attempting to enroll in these courses after they have reached their limit, you will see a message that the class is full. If a waitlist option exists, you will be given the option of adding your name to a waitlist. When you add your name to a waitlist, you must check your Patriot Web account frequently. **When an opening in a course occurs, an override notification will be issued to the first person on the waitlist. This override is posted to your**

Patriot Web account and an email notification of the override will be sent to your GMU email account. This override is only valid for 2 days (48 hours). If no action is taken during that time, the override is cancelled, your name is dropped off the waitlist, and an offer is made to the next person on the waitlist.

When you receive an override notification on your account, you must register for the course on Patriot Web. If you are no longer interested in the course, you should remove your name from the waitlist.

PHONE NUMBERS TO KNOW:

(All numbers begin with the 993 prefix.)

Admissions (Law)	8010
Bookstore	8170
Campus Police	8070
Career Services	8020
Cashier	2495
Cashier Fax #	2492
Counseling Center	2380
Financial Aid	2353
Info Desk (Law School)	8120
Information Services	8999
Library (Law School)	8120
Parking Services	8146
Records Office (Law)	8015
Student Health (Fairfax)	2831
Student Health (Arlington)	4863