**Professor(s):** Susan Nash

Thurs., 1:00 – 3:55 pm EST | **Final Exam:** Thurs., May 1, 12:00 pm EST

**Reading(s):** [REQUIRED] Physical materials will be provided in person on the first day of class; these materials cannot be purchased through the campus bookstore.

- Compass
- MBE Subjects: Outline Materials

# **Digital Platforms: [REQUIRED]**

- Compass Platform\*
  - o Tech Support: 800-523-0777; <a href="mailto:fsupport@kaplan.com">fsupport@kaplan.com</a>
- Blackboard / Echo360
  - Tech Support: First Contact GMU IT; then Echo360 at 877-324-6360 ext. 2; support@echo360.com
- **CANVAS** 
  - o Tech Support: John Scherr, jscherr@gmu.edu; ext. 38111

## **Recommended Material(s):**

- 1. MBE Supplemental Materials:
  - a. Adaptibar
  - b. Emanuel Strategies & Tactics for the MBE
  - c. Emanuel Strategies & Tactics for the MBE2
- 2. Study Aid Supplemental Materials:
  - a. Kaplan Flash Cards (MEE and/or MBE)
  - b. CriticalPass Flash Cards (MEE and/or MBE)

Communication(s): <a href="mailto:snash3@gmu.edu">snash3@gmu.edu</a>

Office Hours: Tues, 1:00pm - 3:00pm or by appointment

<sup>\*</sup> If you are experiencing difficulties with submitting your payment online, you must contact Kaplan's Customer Support Center—contact information above.

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# SYLLABUS AND COURSE SCHEDULE

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## **COURSE OVERVIEW**

This course is designed to provide early preparation for the bar exam: both the Multistate Bar Exam (MBE), which are multiple choice question that are developed by the National Conference of Bar Examiners (NCBE), as well as the written essay portion of the exam. This course focuses on the development of skills, test performance techniques, and a strategic mindset, without which no examinee can optimize their exam preparation or their exam-day performance. This course is NOT intended to replace the need for a full bar review course, but will show you how to train for the bar prep marathon ahead. All students must take a commercial bar review course prior to the bar exam to prepare adequately for bar passage.

# **Learning Outcomes:**

The following learning objectives describe what should you have achieved by the end of the semester:

- 1. Understanding Rules of Law—Mastery of specific rules of law.
- 2. Rule Analysis—Ability to read and understand fact patterns and apply the rules of law to the facts presented.
- 3. Legal Problem Solving—Successful application of case precedent, the law and statutes to a fact patterns.
- 4. Legal Argument and Drafting—Structuring of an objective argument, using the relevant facts and applicable law.
- 5. Critical Thinking—Incorporation of critiques into your everyday legal work.
- 6. Communication Improved written communication.
- 7. Understanding of the Process & Rigor required to study for the Bar Exam

# **Class Communication**

The best way to connect with me is via email or WhatsApp. You can expect a response within 24 hours depending on schedules. There may be times when an answer to your question should be shared with the class. In such instances, I either will post a response on CANVAS or will answer the question directly in class. I am also available during my office hours.

# **CANVAS**

We will be using CANVAS. All class handouts and announcements will be distributed or posted through CANVAS. Additionally, you will need to upload some class assignments on CANVAS (as indicated in the syllabus).

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## **COURSE REQUIREMENTS**

Students are expected to participate in class discussion, complete assignments on time, and finish assigned materials by the stated deadlines. Please submit assignments electronically via the Compass platform or CANVAS, depending on applicability. Below is a list of the measures that will be used to determine your grade for this course.

## **Grading**

This is a non-graded course (CR/NC). To receive class credit, all students will need demonstrate minimum competency in the course. Pursuant to AR 4-5.3 and school policy, "CR" has been defined as earning a grade of "C" or better. Unlike traditional law school courses, and very much like the bar exam, assignments are not graded on a curve. Your success in the course is dependent on the effort you put in and not based how you measure with your peers.

Unless otherwise noted, all assignments must be completed on an individual basis. I will considered it a breach of the Honor Code if students collaborate or work on these assignments together.

Final course grades are determined as follows:

## **Mandatory Assessments**

Although all assignments need to be submitted in order to ensure your successful completion of the course, the tasks listed below must be completed. The failure to submit any one assignment will result in receiving an NC for the course.

<u>Diagnostic Test</u>: The Diagnostic Test is a 2.5-hour test with 80 multiple choice questions styled after the MBE. This is a particularly **expensive** and important and useful assignment as it will provide you with a baseline for determining your strengths and growth points. Approximately 2-3 weeks after the completion of the test, each student will receive an Individual Report, and this will be the prime focus of our Individual Counseling Session held later in the course. Although it is not graded, it is key component in helping you establish a plan for success on the bar exam. <u>The test will only be provided for a limited amount of time, and once it closes it cannot be reopened</u>. Failure to complete this test will result in an automatic NC for the course.

<u>Individual Counseling Sessions</u>: There will be one, mandatory counseling sessions during the semester. The purpose of this counseling session will be to review the results of the Diagnostic Test, review your performance in the course, and to determine a plan for addressing any areas for growth. A self-assessment worksheet may be distributed prior to these meetings and you will be expected to upload your response via CANVAS at least 24 hours prior to our scheduled meeting.

A sign-up sheet for these appointments can be found on the CANVAS course page. Since these are mandatory meetings, I strongly encourage you to sign up for a time slot as soon

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as possible in order to secure a time that is most convenient for your schedule. As we get closer to the meeting times, I reserve the right to remove any unfilled slots.

Failure to participate in the mandatory check-in and counseling session will result in a student being ineligible to receive credit for the course. Additionally, if assigned, failure to complete the self-assessment worksheet will be deemed a missed assignment.

<u>Assessment Tests</u>: Two, closed-book, cumulative assessments will be administered during the course. Similar to the Diagnostic Test, these assessments provide the best opportunity to learn time management (a key skill for the bar exam) and test your ability to retain and recall rules in a time-sensitive environment. Specific details on format and grading are included below.

# Timely submission of assignments

All assignments must be submitted on time. If any of the deadlines pose a problem, you must request an extension, in writing, prior to the deadline. Extensions will only be granted in writing, and for unavoidable conflicts or emergencies. You will be given an additional 24 hours to meet the deadline, unless otherwise noted in the syllabus or provided to you in writing. No more than three extensions will be allowed, including any extension requests made for already extended deadlines.

Being able to timely and accurately complete assignments is a necessity for bar exam and the practice of law. Therefore, late assignments (i.e., those turned in past the deadline when no prior extension has been granted in writing) will result in a score of zero on the assignment.

# Students who miss more than three assignment deadlines over the course of the semester will not be eligible to receive course credit and will receive a reported final grade of "NC" for the course.

All extension requests and deadlines are per assignment. Please note that it is typical to have more than one assignment due on a single day. Therefore, when submitting your extension request you should note the assignment. For example, you if are assigned (1) 10 practice questions and (2) a quiz to complete on the same day, you may request an extension for both assignments or for only one assignment. The former request would count as two extension requests; while the latter would only count as one extension request.

It is your responsibility to track the number of missed assignments you have in the course. However, a "Course Scores" document will be posted on the CANVAS / Course Materials page. This "Course Scores" document will be updated on an almost weekly basis. The primary purpose of this document is to track your scores; but, it can also be used to track missed assignments. At any point in the semester if you are unsure of the number of missed assignments you have, you should feel free to contact me to confirm the same.

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# **Classroom Participation**

Class participation will account for 10% of the grade. Each class builds on concepts from earlier classes, so it is important to prepare for, and attend, each class. Effective class participation requires: participation in all in-class quizzes, completion of practice essays and group projects; engaging in interactive slides during class; watching pre-recorded videos; and exhibiting the requisite level of preparedness if called upon. Additionally, in accordance with the Attendance Policy, I reserve the right to mark a student absent if unprepared.

# **Soft-Skills Assignments**

Soft-skills assignments will be assigned throughout the semester. These assignments will focus on the frequently overlooked, yet equally important skills that are necessary to pass the bar exam. Where appropriate, these assignments may be completed as a group; but each individual is responsible for turning in a copy of the assignment. These assignments must be uploaded to CANVAS (under Assignments) and will not be accepted via email or in person.

When submitting assignments via CANVAS, please make sure your name appears at the top of each page with reference to Legal Fundamentals and the title of the assignment.

<u>Scoring of Soft-Skills Assignments</u>: All soft-skills assignments will be scored on a 100-point scale (a perfect score being 100%). Your final average soft-skill score will count for 10% of your final course grade, and your average soft-skill score must be 75% or higher to receive credit for the course

## **QBank Questions**

Additional practice questions are available on the Compass platform. You are only responsible for completing the Qbank for the assigned subject matter.

<u>Scoring of QBank Questions and Assignment Deadlines</u>: Your overall score on the QBank questions will count for 10% of your final course grade. (For example, if you answer 60% of all QBank questions correctly, your overall score of 60% will count for 10% of your final grade).

There are approximately 150 questions, with about 50 questions per subject matter. A select number of Qbank questions will be pre-assigned throughout the semester, and must be completed by the stated deadline. The remaining Qbank questions can be completed at your own pace, but no later than the last scheduled class of the semester (i.e. before the scheduled date of the Final Assessment). Failure to complete <u>all</u> pre-assigned questions by the stated deadline will be treated as a missed deadline.

To access the Qbank questions, log onto the Compass platform and click on "Practice" in the top navigation bar. There you will have the option to create a "quiz." You can create the "quiz content" by selecting the topic, sub-topic, and number of questions you would like to answer at that time. Select "Tutor Mode" and then hit "Start Quiz." You may create as many quizzes as you like, so long as the required number of questions are completed and submitted by the appropriate deadline.

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It is your responsibility to make sure all Qbank questions have been completed. You can check your progress by clicking on the "Detailed Analysis" link on the Qbank home page.

Questions coded as "Number Omitted" or "Number Not Reached" <u>cannot</u> be seen on my end. You may not have more than a total 10 questions, collectively, in these categories. Additionally, these questions will be converted to "Incorrect" for purposes of calculating your final score. At the end of the semester, if you have more than 10 questions (including "omitted" or "not reached" questions), this will be deemed a missed assignment.

## **Quizzes**

Your final average multiple choice score will count for 35% of your final course grade. In order to ensure you receive credit for the course, you should aim for an average score of 60% or higher on the quizzes and the multiple-choice section of the assessments.

A number of out-of-class quizzes will be assigned throughout the course. These quizzes are not timed, and you may (and are even encouraged to use) your outline and notes when answering these questions. The quizzes, however, may not be done as a group exercise, as the goal is to increase your individual learning and understanding of these types of questions. Quiz answers must be submitted online through the Compass platform by the assignment due date AND marked in your Compass textbook. You must bring your Compass textbook to every class meeting. Failure to bring your Compass textbook to class will result in you being marked unprepared for that session.

Scoring and Retaking a Quiz: All students may elect to retake a quiz by the retake deadline. However, students that do not achieve a score of 60% or higher on any given quiz, are strongly encouraged to retake the quiz in order to pass this section of the grading component. There is a deadline for retaking a quiz as indicated in the Course Calendar below. If you elect to retake the quiz, the higher score between the original and the retake will be recorded as your quiz grade.

# In no event can a deadline for a quiz retake be extended past the class meeting time because the syllabus anticipates reviewing the quiz and correct answers in class during the week the quiz is assigned.

Method and Deadline for Submitting Request to Retake Quiz: If you wish to retake a quiz, you must contact me by the method and deadline provided. This method and deadline will be announced in class and will be posted on CANVAS. Shortly after the request deadline, your quiz will be reset. (Please note that I have to contact Kaplan in order to get the quiz reset. Therefore, it may take up to 24 hours after the request deadline to have the quiz reset). Should you elect to retake the quiz, but ultimately fail to do so, this will not be counted as a missed deadline.

<u>If you miss the original deadline for taking the quiz</u>, you do <u>not</u> need to request a "retake." You may proceed with "retaking" the quiz by the retake deadline. Missing the original deadline will be treated as a "missed assignment." However, you will have the opportunity to increase your average score by completing the quiz by the retake deadline.

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When uploading your answers to Compass, you may select one of three options: (1) Save; (2) Pause; or (3) Submit. You must "submit" your answers by the deadline. Quizzes that are "saved" or "pause" cannot be seen on my end and will be treated as a missed assignment.

#### **Essays**

Your final average essay score will count for 35% of your final course grade. In order to ensure you receive credit for the course, you should aim for an average essay score of 60% or higher on the scored essays, including the written portion of the assessments. When calculating your average essay score for the semester, your lowest essay score will be dropped. This does not include the written portion of the assessments.

Each subject matter has three (3) Compass essays. Essay 1 is a practice essay and will not be scored. Essays 2 and 3 will be submitted for grading through the Compass platform. It will take 7-10 business days to receive your score and comments. These essays are not timed, and you may (and are even encouraged to) use your outline and notes when answering these questions. The essays, however, may not be done as a group exercise, as the goal is to increase your individual learning and understanding of these types of questions.

- Essay 1 is only located in the Compass book. It is non-graded essay. Once completed, your response must be uploaded to CANVAS. (See CANVAS / Assignments / [Essay Name]). If you miss class on the day this assignment is completed, you must complete it by the following class (the deadline for this date is reflected on the CANVAS Assignment link). I will make every attempt to provide comments to Essay 1 on CANVAS. However, these essays will be reviewed in class, and a sample answer will be provided.
- Essay 2 is located in the Compass book. This is a graded assignment and your response must be uploaded on the Compass platform by the due date. Since this essay may be discussed in class, you must also bring a hardcopy of your response to class, or otherwise be able to access an electronic version. It is recommended that you prepare your response in Word document, save it to your hard drive, and then copy and paste the response in the textbox provided on the Compass platform. Students who do not bring a hard copy of their essay answer to class, or otherwise do not have access to an electronic version will be considered unprepared for that class session.
- Essay 3 is only located online; this essay is <u>not</u> in the Compass book. This is a graded assignment and <u>your response must be uploaded on the Compass platform</u> by the due date. Because this essay may be discussed in class, you must also bring a hardcopy of your response to class, or otherwise be able to access an electronic version. It is recommended that

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you prepare your response in Word document, save it to your hard drive, and then copy and paste the response in the textbox provided on the Compass platform. Students who do not bring a hard copy of their essay answer to class, or otherwise do not have access to an electronic version will be considered unprepared for that class session.

When uploading your essay to Compass, you may select one of three options: (1) Save; (2) Pause; or (3) Submit. You must "submit" the essay by the deadline. Essays that are "saved" or "pause" cannot be seen on my end and will be treated as a missed assignment.

#### Mid-Semester and End-of-Semester Assessments

Two closed-book, assessments will be administered during the semester. It is expected that you will perform to a minimum level of competency on these assessment tests. The minimum target score for the MBE portion is 70%; and the written portion is 60%.

<u>Scoring of Assessments</u>: Your success or failure in meeting the minimum target scores is not determinative of whether or not you will receive credit for the course. However, your scores on these assessments will be calculated into your final average multiple choice question score (for the MBE portions of the assessment) and final average essay score (for the essay portions of the assessment) respectively. Therefore, these scores can significantly help you in receiving credit for the class.

## **Mid-Semester Assessment**

\*\* Please note that mid-semester you will have the opportunity to take a simulated practice test. There are significant benefits to completing a practice test and learning how to self-assess your strengths and areas for improvement. The practice test will be administered through CANVAS. Complete instructions will be provided in class and posted on CANVAS.

After the practice test, and related assignments, you will then take an in-person Mid-Semester Assessment. Although subject to change, in the past the assessment has been administered during a regularly schedule class, and will last 2 hours. The assessment will be administered through ExamSoft.

With respect to the multiple-choice questions, a significant portion of the questions will be devoted to the sub-topics covered in class (e.g. about 65-75%). Please note, however, that <u>all rules covered in the Real Property outline are testable on the assessment</u>. Just like the bar exam, there are "highly tested topics," and then there is the rest of the topics.

#### **Final Assessment**

Like the bar exam, the Final Assessment will be a comprehensive exam, covering each of the subject matters assigned for the course.

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<u>Format and Coverage</u>: 3 Essays, one per subject matter assigned in the course; and 35 MBE questions divided as equally as possible among the subject matter assigned for the course.

Similar to the mid-semester assessment, <u>all rules are testable on the Final</u>. The "highly tested topics" will be those sub-topics that were the focus of the course materials, and a significant portion of the questions will be devoted to the sub-topics covered in class (e.g. about 65-75%). Still, be prepared to be tested on any of the rules included in the outlines.

Although subject to change, in the past the assessment has been administered during a regularly schedule class, and will last 2 hours and 45 minutes. The assessment will be administered through ExamSoft.

<u>Accommodations</u>: If you require accommodations or need to delay sitting for either test, you must follow the school's academic regulations regarding the same. *See* AR 4-4.1(a). I have no authority to allow you to reschedule or extend the time granted for these tests.

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## **COURSE CALENDAR**

Similar to the bar exam, success in this course requires the ability to stay organized and devote several days per week for the completion of assignments and rule memorization. Pursuant to the ABA rules, this means <u>each week you should spend 6 hours outside of class preparing for this course</u>. Like the bar exam, breaking these hours up over multiple days will allow for a less stressful experience, and will provide you the time needed to review and absorb the information properly. The assignments have been selected with the idea that you will spend 2-4 hours per week completing assignments, and using the remaining time to work on study aids, practice questions on your own, and engage in rule memorization.

Specific assignments and deadlines are listed below. However, you may find this general guide useful as you become acclimated with the pace of the course:

Mondays: If applicable, Pre-assigned Qbank Questions and Quizzes are due.

Wednesdays: If applicable, quiz retake is due.

Thursdays [Class]: Most soft-skills exercises and essays are due.

[Tues / Fri / Sat / Sun]: Review assignment(s) for the upcoming week; plan and organize; use one or more of these days to watch videos, work on study aids, memorize rules and / or do additional practice questions.

Again, this is a general guide for the majority of the assignments due throughout the course. For example, individual counseling appointment and self-assessment, or other assignments may not follow this schedule. Those deadlines are communicated below, on CANVAS, and / or you will be sent an email if new deadlines are set. I will also make every effort to announce these deadlines in class. Nevertheless, it is your responsibility to submit all assignments on time. If you are not clear about a deadline, please ask. As a guiding principal- you do not need to submit the assignment early, but you do need to look at the assignment early to confirm the deadline and understand how much work is necessary in order to complete it by the deadline!

We will use three platforms in this class. Generally, here is a guide for where to find resources and materials, and where to submit assignments:

Compass (Kaplan)	<u>CANVAS</u>	Echo360 (Blackboard)
Compass Quizzes	Soft-Skill Exercises	In-class video recordings
• Compass Essays 2 and 3,	Compass Essay 1, only	Course slides
only	Prof-generated Essays /	• To answer <u>in-class</u> MCQ
<ul> <li>Compass videos</li> </ul>	MPTs (i.e. non-Compass	questions
	materials)	
	Other prof-generated	
	course materials	

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**Note:** I reserve the right to alter course content and/or adjust the pace to accommodate class progress. Students are responsible for keeping up with all adjustments to the course calendar.

## **Critical Notice**

All assignments must be submitted on time. If any of the deadlines pose a problem, you must request an extension, in writing, prior to the deadline. Extensions will only be granted for unavoidable conflicts or emergencies. You will be given an automatic additional 24 hours to meet the deadline, unless otherwise noted in the Syllabus or provided to you in writing. No more than three extensions will be allowed, including any extension requests made for already extended deadlines. No more than three deadlines may be missed. Failure to abide by this rule will result in receiving an NC for the class.



## Professionalism:

You are expected to conduct yourself in a professional manner during class and in your dealings with me and with your classmates. Your attendance, preparation and participation are **required** and will contribute to your final grade. This is literally the class that can help you through the door to become a lawyer, but it only works if you take it very seriously.

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# ASSIGNMENTS AND DEADLINES

Classes			
Week 1 1/16	Subject:	Bar Exam Admissions	Introduction to the admissions process and bar exam format for different jurisdictions; introduction to recall and memorization strategies
	Deadline	1/16 (1:00pm)	☐ Complete the Individual Bar Profile (CANVAS / Assignments)
			□ Watch the "Welcome to Legal Fundamentals" video (Blackboard; See CANVAS / Course Materials / IT Folder for Instructions on how to access Blackboard)
			□ Watch the "Study Strategies" video (Blackboard)
			□ Soft Skill Exercise: Prepare a 1-Week Study Plan for Class (CANVAS / Assignments)
Week 2 1/23	Subjects:	Bar Exam Skills; Property	Introduction to bar prep and bar exam strategies and skills; Substantive review of select topics in Property
	Deadline:	1/23 (1:00pm)	□ Watch the "Diagnostic Test" video (Blackboard)
			☐ Complete the Diagnostic Test (Compass) (appx. 2.5 hours) ( <i>This is a mandatory assignment.</i> )
			□ Watch Property video (Compass)
			□ Review Property Outline and prepare Property study aid ( <i>not to be turned in</i> )
		In-class assignment <sup>†</sup>	☐ Complete "Practice Essay: Property" (CANVAS) (Note: This is a non-Compass essay that can only be found on CANVAS)

<sup>&</sup>lt;sup>†</sup> All in-class assignments must be completed even if you do not attend class on this day, or you add the course after this date. If you miss class, all in-class assignments are due by our next scheduled class. If you are not present in class, you can find the assignment on CANVAS, under the Assignment link.

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Classes			
Week 3 1/30	Subject:	Property	Multiple choice strategy and approach; Essay writing and strategy and approach
	Deadlines:	1/27 (11:59)	□ Watch the "MBE Strategies" video (Blackboard)
			☐ Complete at least 20 Property Qbank questions ( <u>Tip</u> : Focus on "Ownership" questions) (Compass)
			☐ Complete "MBE Strategy Template" using Property Quiz 1, Questions 2, 4, 6, 13, 20. (CANVAS)
			□ Complete and submit all answers to Property Quiz 1 <sup>‡</sup> (Compass)
		1/29 (11:59pm)	☐ If applicable, retake Property Quiz 1 (Compass)
		1/30 (1:00pm)	☐ Study the Property Outline and memorize as many rules as possible§
			□ Complete Property Essay 1 (Compass Book <i>only</i> ); submit on CANVAS
Week 4 2/6	Subject:	Property	Further review of select Property topics, effective multiple choice and essay strategy and practice
	Deadlines:	2/3 (11:59pm)	□ Watch the "Bar Exam Budget" video (Blackboard)
			□ Soft Skill Exercise: Prepare bar exam budget (CANVAS)
			□ Complete Property Quiz 2 (Compass)
		2/5 (11:59pm)	☐ If applicable, retake Property Quiz 2
		2/6 (1:00pm)	□ Watch the "Essay Strategies" video (Blackboard)
			□ Complete Property Essay 2 (Compass)

<sup>‡</sup> Reminder: All Quiz answers must be answered in the Compass book <u>and</u> online. Hard copies of all essays should be brought to class, but only Essays 2 and 3 will need to be uploaded on Compass.

Note: study sessions for this course should run 3-4 hours, depending on your level of comfortability with the material. If you need a shorter study period, then you should use this time to do more practice work. You can find more practice questions on the "Practice" section of the Qbank, resources in the library, and the Bar Support CAS Intranet website ("Practice Questions" link).

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	☐ Study Property Outline and memorize rules
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Classes			
Week 5 2/13	Subject:	Property	Building on substantive knowledge of select Property sub-topics; continuing review of bar prep strategies, including managing stress
	Deadlines:	2/10 (11:59pm)  2/12 (11:59pm)  2/13 (1:00pm)	<ul> <li>□ Watch the Mortgages video (Compass)</li> <li>□ Complete at least 10 Property Qbank questions (<u>Tip</u>: Do at least 5 questions under "Mortgages/Security Devices" and 5 questions under "Titles")</li> <li>□ Complete Mortgages Quiz (Compass)</li> <li>□ If applicable, retake Mortgages Quiz (Compass)</li> <li>□ Watch the "Managing Stress" video (Blackboard)</li> <li>□ Soft Skill Exercise: Complete the Managing Stress Tests (CANVAS)</li> </ul>
			□ Complete Property Essay 3 (Compass Online <i>only</i> ; not in Book)
Week 6 2/20	Subject:	Simulated Practice Test	Asynchronous Class
	Deadlines:	2/18 (1:00pm)  2/20 (11:59pm)	<ul> <li>□ Watch "Simulated Practice Test" video (Blackboard)</li> <li>□ Simulated Practice Test: Administered via CANVAS.</li> <li>□ Continue rule memorization in preparation for simulated test</li> <li>□ Suggested: Complete additional Property Qbank Questions (Compass) and Practice Problems (CANVAS) in preparation for Simulated Test</li> <li>□ Complete Simulated Practice Test (CANVAS)</li> </ul>
Week 7 2/27	Subject:	Mid-Semester Assessment	Administered in class. This is a mandatory assignment.

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Classes			
Week 8 3/4 - 3/7	Counseling Appointments		This is a mandatory appointment, and is required as a part of receiving credit for the course.
(No in-	Deadlines:	3/3	☐ Schedule appointment through CANVAS.
class meeting on 3/6)			Sessions may be held via my Zoom Personal Meeting Room or in- person. When signing-up please indicate your preference on the form.
		PRIOR TO MEETING	☐ Review video "Diagnostic Test: Learning from Individual Report" (Blackboard)
		WILLTING	Before watching the video, pull and review your Individual Student Report (ISR). This can be found on CANVAS / Assignments as an attachment to the Midterm Self-Assessment assignment.
			☐ Soft Skill Exercise: Prepare and submit Midterm Self-Assessment on perceived strengths and weaknesses in Property Law specifically, and in bar prep generally. (CANVAS)
		PRIOR TO MEETING	
3/13	SPRING BREAK		SPRING BREAK  Sheet Break Brea
Week 9 3/20	Subject:	Civil Procedure	Substantive Review of Civil Procedure: Recall, Memorization, Issue spotting, Legal Analysis; MBE Strategy and Approach
	Deadlines:	s: 3/17 (11:59pm)	□ Watch Civil Procedure video (Compass)
			□ Review outline and begin prep of study aid (not turned in)
			☐ Complete at least 20 Civil Procedure Qbank questions (Compass)
			□ Complete Civil Procedure Quiz 1 (Compass)
		3/19 (11:59pm)	☐ If applicable, retake Civil Procedure Quiz 1

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		☐ Complete Civil Procedure Essay 1 (Compass Book <i>only</i> ); <i>submit on CANVAS</i>
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Classes			
Week 10 3/27	Subject:	Civil Procedure	Effective Multiple Choice Test Taking Strategy and Practice; Essay Approach: IRAC, Essay Review and Practice
	Deadlines:	3/24 (11:59pm)	☐ Complete Civil Procedure Quiz 2 (Compass)
		3/26(11:59pm)	☐ If applicable, retake Civil Procedure Quiz 2
		3/27 (1:00pm)	☐ Complete Civil Procedure Essay 2 (Compass)  Suggested: Review and memorize Property rules; complete one property essay and 10 property Qbank questions
Week 11	Subject:	Criminal	Substantive Review of Criminal Procedure:
4/3		Procedure	Recall, Memorization, Issue spotting, and Legal Analysis
	Deadlines:	3/31 (11:59pm)	☐ Watch Criminal Procedure video (Compass) ☐ Review outline and begin preparation of study aid (not to be turned in)
			☐ Complete at least 20 Criminal Procedure  Qbank questions (Compass)
			☐ Complete Criminal Procedure Law Quiz 1 (Compass)
		4/2 (11:59pm)	☐ If applicable, retake Criminal Procedure Law Quiz 1 (Compass)
		4/3 (1:00pm)	☐ Complete Criminal Procedure Essay 1 (Compass <i>only</i> ); <i>submit on CANVAS</i>

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Thurs., 1:00 – 3:55 pm EST | **Final Exam:** Thurs., May 1, 12:00 pm EST

Classes			
Week 12 4/10	Subject:	Criminal Procedure	Essay Approach: IRAC, Essay Review and Practice
	Deadline:	4/7 (11:59pm)	☐ Complete Criminal Procedure Quiz 2 (Compass)
		4/9 (11:59pm)	☐ If applicable, retake Criminal Procedure Quiz 2 (Compass)
		4/10 (1:00pm)	☐ Complete Criminal Procedure Essay 2 (Compass)
			□ Prepare a new response to the in-class essay received in Week 2 (See "Week 2 Practice Essay: Property," posted on CANVAS / Assignments), and submit via CANVAS
			☐ Compare your new response with the old response and prepare a Self-Assessment on your essay writing skills. (See "Self-Assessment Guide" on CANVAS /Assignment), and submit via CANVAS
Week 13 4/17	End-of-Semester Assessment Test Final Exam		Administered as a part of class. This is a mandatory assignment.
	Deadline:	4/17 (1:00pm)	☐ All outstanding assignments are due.**
		Devote a significant amount of time to studying for this test. Your performance on this test should reflect the same!	☐ Complete Civil Procedure Essay 3 (Compass Online <i>only</i> ; not in Book)
			☐ Complete Criminal Procedure Essay 3 (Compass Online <i>only</i> ; not in Book)
			☐ If applicable, complete remaining Qbank questions for all assigned subjects (50 questions/subject)

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<sup>\*\*</sup> This is in no way to suggest that previous deadlines may be missed without prior written approval. For those who have been granted an extension, a new deadline will be provided to you in writing, and that new deadline must be met as well. However, no extensions will be granted beyond this date.

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Thurs., 1:00 - 3:55 pm EST | **Final Exam:** Thurs., May 1, 12:00 pm EST

# **NOTES**