The J-1 Exchange Visitor Program operates under the auspices of the United States Department of State’s Bureau of Educational and Cultural Affairs. The purpose of the Exchange Visitor Program is to increase mutual understanding between the people of the United States and the people of other countries by means of educational and cultural exchanges. George Mason University upholds the goals of the exchange visitor program by supporting activities that promote exchange and are of mutual benefit to both George Mason University and the exchange visitor.

INSTRUCTIONS

1. Please complete ALL questions and return form and attachments to Christopher Newman at cnewman2@gmu.edu. Please allow an additional 6-14 weeks (highly variable) for obtaining a visa at the US embassy/consulate in your home country.
2. Attach a copy of your passport identification page (and copies for any other family members traveling with you)
3. Attach any English Language test reports or signed documentation from an academic institution where the language of instruction is English, if available

Current J-1 Status (Please check one)

☐ New J-1 (not currently in J-1 status), accompanied by ____(#) dependents

☐ Extend Mason-sponsored J-1 program, including ______(#) dependents

IMPORTANT INFORMATION ABOUT J-1 IMMIGRATION STATUS

Accompanying Dependents: Exchange Visitors may request DS-2019 forms for accompanying dependents by documenting the funding to support them while in the US. Note that the medical insurance requirement applies equally to J-2 dependents, who also forfeit their legal status if they do not hold insurance that complies with published federal regulations. The eligibility for a J-2 dependent to enter, and remain in, the United States derives from the legal stay of the J-1 principal participant; therefore the J-1 Exchange Visitor may not travel outside the US while the J-2 dependent remains here. An Exchange Visitor who wishes to travel outside the US for a brief period, typically for reasons associated with his or her J-1 program, should consult with the Exchange Visitor advisor in George Mason’s Office of International Programs & Services (OIPS).

Medical Insurance Requirement: The Exchange Visitor is required to have medical insurance in effect for him/herself and all accompanying family members from the very first to the very last day in the US. Failure to comply with this requirement may lead to termination of the program. OIPS can provide you assistance in finding a plan that will meet the J-1 requirements.

DS-2019 REQUEST FORM

The immigration form that is used to enter the U.S. as a J-1 Exchange Visitor is called a form DS-2019. The information on this REQUEST FORM will be used to prepare an official immigration document. Accordingly, the information should be accurate and complete and if not typed, legible writing is essential.

Part A: BIOGRAPHICAL INFORMATION

All information is REQUIRED. Please make sure that the spelling of your name on this form is correct and matches the spelling used in your passport.

1. __________________________________________________________________________

   Family Name                  First Name                  Middle Name

2.  □ Male  □ Female

3. Date of Birth: __________________________________________________________________

   month/day/year

4. City of Birth: __________________________________________________________________

5. Country of Birth: __________________________________________________________________

6. Country of Citizenship: __________________________________________________________________
7. Country of Permanent Residence: ____________________________

8. Occupation in home country (please provide position title, place of employment and describe type of employment, if known). For students in the dissertation phase of doctoral studies, “Graduate Student” is an appropriate position.

9. If a spouse and/or children will accompany the exchange visitor, the following information is mandatory for each dependent (list on separate page):
   - Name of Dependent (LAST NAME, first name, middle name)
   - Relationship to J-1 (e.g. spouse, child)
   - Gender
   - Date of Birth
   - City of Birth
   - Country of Birth
   - Country of Citizenship
   - Country of Legal Permanent Residence (usually same as country of citizenship)

Part B: POSITION INFORMATION at GEORGE MASON

1. Specify academic field and type of research, training or professional activity to be conducted at GMU, as well as a description of the proposed activity. This information will be entered on the Form DS-2019:

   _______________________________________________________________________
   _______________________________________________________________________

2. Provide actual location/address of the work to be conducted while on this J-1 program:

   _______________________________________________________________________
   _______________________________________________________________________

3. Period of Appointment at GMU: (list complete dates, not to exceed 6 months)

   From: _______________  To: _______________
   mm/dd/yyyy  mm/dd/yyyy

4. If you are already in the U.S., please enclose a photocopy of the current immigration document and U.S. entry visa. The exchange visitor category and subject/field of research and teaching must remain the same to transfer J-1 programs. If you are currently in J-1 status, please complete the following items below:

   Location of Current J-1 Program (name of institution, etc.): ____________________________
   End Date of Current J-1 Program: ____________________________
5. Are you an alien physician?  □ yes  □ no
If yes, a certification statement must be completed and submitted to OIPS.

6. Have you ever been to GMU before this visit?  □ yes  □ no
If so, in what capacity/visa type?  ________________________________ (i.e. tourist, student, etc.)
Dates of visit, if known ________________________________

Part C: FINANCIAL INFORMATION

A financial guarantee for J-1 Exchange Visitors is required by federal law before a form DS-2019 can be made. The minimum maintenance figures needed to meet basic living expenses (excluding health insurance) at GMU are:

- $1,800 per month/$21,600 per year for J-1 visa holder with no dependents
- $600 additional per month/$7,200 per year for spouse (J-2 visa holder)
- $400 additional per month/$4,800 per year for each child (J-2 visa holder)

Requests that do not meet the minimum maintenance figure will not be processed. Funding can come from a combination of sources (GMU, personal funds, home government, home institution), but not solely from personal funds. Please indicate source and amount of outside funding for your visit.

Amount of outside funding:

$__________________ per ______________________
(indicate per month/year/visit)

Source(s) of outside funding:

________________________________________________

☐ Check here if this is government money intended solely for the purpose of international educational exchange

**Documentation of outside funding must be attached to this DS-2019 Request Form.**
(e.g. letter from company or university in home country stating financial support for the scholar; personal bank statement of funds, etc...)

**Documentation of personal funding must be attached to this DS-2019 Request Form.**
The financial documents (i) should be on official letterhead, (ii) should be in English, (iii) should clearly show the account holder’s name, and (iv) should be signed by a bank official and (v) be no more than 6 months old.
Part D: CERTIFICATION

I certify the information submitted and the supporting documents are complete and true to the best of my knowledge. I understand that this Information Request Form and other documents supplied in connection herewith become the property of Antonin Scalia Law School and will not be returned.

____________________________________  __________________
(Print or type name)                  DATE

____________________________________
(Signature)