



How to Obtain a Class Roster from Patriot Web

1. Go to www.patriotweb.gmu.edu and login with you Mason credentials (NetID and password).
2. Click on "**Faculty and Advisory Services**" tab.
3. Select "**Summary Class List**".
4. Select **Term** you wish to view.
5. Click **Submit**.
6. Enter the **CRN** number for your class (5-digit number).
7. Scroll to the bottom of the page and click on "**Display email List**".
8. Again, scroll down to see all the email address.
9. From the text box select all the email address and copy.
10. Paste the list into the Attendees' box on WebEx.