How to Start a Zoom Class — Room 120

1. **Start** the AV system by selecting **PC/Source** from the **touchscreen.**

   a. From the **Echo360** menu (**top right** of the touchscreen) **turn the TV on**.

   b. Use the camera controls to **adjust the camera** to make sure remote students can see you.

2. Locate the **Zoom icon on the desktop** of the computer and log in using the **SSO** option.

   a. Once logged in select the **meetings** tab in the Zoom window to start the meeting.

   b. Set the **Zoom view to Gallery** to make sure you can see all remote participants.

3. Adjust room sound (if needed) from the touchscreen panel.