How to Start a Zoom Class — Room 332

1. **Start** the AV system by selecting **PC/Source** from the **touchscreen.**

    a. From the touchscreen **turn the TV on**.

    b. Use the camera controls to **adjust the camera** to make sure remote students can see you.

2. Locate the **Zoom icon on the desktop** of the computer and log in using the **SSO** option.

    a. Once logged in select the **meetings** tab in the Zoom window to start the meeting.

    b. Set the **Zoom view to Gallery** to make sure you can see all remote participants.

3. Adjust room sound (if needed) from the touchscreen panel.