



How to Start a Zoom Class — Room 412

1. **Start** the AV system by selecting **PC/Source** from the **touchscreen**.
2. Locate the **Zoom icon on the desktop** of the computer and log in using the [SSO](#) option.
 - a. Once logged in select the **meetings** tab in the Zoom window to start the meeting.
 - b. Set the **Zoom view to Gallery** to make sure you can see all remote participants.
3. **ADJUST THE CAMERA:**
 - a. With the **remote control select camera 1** then adjust the camera with the arrows or presets.
4. **Adjust Volume:**
 - a. Use the touchscreen panel to adjust the volume.